

Planning Division Staff Directory

Name	Title	Phone Number	Responsibilities
Kimberly Brandt, AICP	Assistant Development Services Director	(714) 754-5604	<ul style="list-style-type: none"> • Manages the Planning Division • Zoning Administrator • Secretary to the Planning Commission
Administrative Support			
Sylvia Chalmers	Executive Secretary	(714) 754-5270	<ul style="list-style-type: none"> • Provides administrative support for the Development Services department
Corrie Viera	Administrative Secretary	(714) 754-5088	<ul style="list-style-type: none"> • Provides administrative support to the Planning Commission
Advance Planning			
Claire Flynn, AICP	Principal Planner	(714) 754-5278	<ul style="list-style-type: none"> • Supervises Advance Planning Section • Assistant Secretary to the Planning Commission • Oversees long-range planning projects, special studies, zoning code amendments, and CEQA/NEPA compliance • Coordinates annexations
Mino Ashabi, AIA	Senior Planner	(714) 754-5610	<ul style="list-style-type: none"> • Supervises Assistant Planner in Advance Planning • Prepares and processes General Plan, Specific Plan, Zoning Code amendments, planning applications, and development agreement annual reviews • Primary staff analyst for CEQA/NEPA compliance on City projects • Coordinates field study and student intern programs
Hilda Veturis	Management Analyst	(714) 754-5608	<ul style="list-style-type: none"> • Management Analyst for the Redevelopment Agency and Development Services • Budget Liaison for Redevelopment Agency and Development Services • Provides public assistance at the public counter and on telephone
Vacant	Assistant Planner	(714) 754-5640	<ul style="list-style-type: none"> • Prepares annual update of Community Economic Profile • Coordinates Federal Census and demographic information • Prepares staff reports including zoning applications, and development reviews • Conducts plan check of building and landscape plans • Provides assistance at the public counter and on telephone
Current Planning			
Willa Bouwens-Killeen, AICP	Principal Planner	(714) 754-5153	<ul style="list-style-type: none"> • Supervises Current Planning section • Assistant Secretary to the Planning Commission • Oversees processing of development plans and applications • Coordinates project processing with other departments and divisions
Mel Lee, AICP	Senior Planner	(714) 754-5611	<ul style="list-style-type: none"> • Supervises Current Planning Associate and Assistant Planners • Prepares staff reports including planning

			<p>applications, zoning applications, and development reviews</p> <ul style="list-style-type: none"> • Analyzes pending state legislation
Wendy Shih	Associate Planner	(714) 754-5136	<ul style="list-style-type: none"> • Prepares staff reports including planning applications, zoning applications, and development reviews • Conducts plan check of building and landscape plans • Processes ABC licenses • Provides public assistance at the public counter and on telephone
Rebecca Robbins	Assistant Planner	(714) 754-5609	<ul style="list-style-type: none"> • Reviews business licenses for zoning compliance • Prepares staff reports for zoning applications and development reviews • Conducts plan check of building and landscape plans • Provides public assistance at the public counter and on telephone