

**CITY OF COSTA MESA  
ADVISORY COMMITTEES  
COMMISSIONS AND  
BOARDS ROSTER**



**OCTOBER 2011**

**CITY OF COSTA MESA**

**ACCESS, BUILDING, FIRE AND HOUSING BOARD OF APPEAL  
5 Members and 2 Alternates**

<u>Name/Address/Telephone</u>	<u>Term Expires</u>
1. Jacob Batista *	April 2012
2. Gilbert Figueroa *	April 2012
3. William Mason *	April 2012
4. Tarig M. Shamma **	April 2012
5. Larry Weichman *	April 2012

**ALTERNATES:**

- |                  |            |
|------------------|------------|
| 1. Brian Pharris | April 2012 |
| 2. VACANT        |            |

**STAFF LIAISON:**

Keith Clarke  
Building Official  
Secretary to the Board

\*Construction Experience

\*\*Physically Handicapped

**COMMITTEE:** Access, Building, Fire and Housing Board of Appeal

**REPRESENTATION:** Five members who live or work in Costa Mesa consisting of members who are qualified by experience and training to pass on matters pertaining to building construction and who are not employees of the jurisdiction. Four-year membership terms.

**MEETING SCHEDULE:** The Committee does not meet on a regular schedule but on an as-needed basis, as appeals are submitted and scheduled.

**PURPOSE:**

Assembled in the summer of 1992, this board was appointed by the City Council for presiding over appeals that are relevant to its title and passing judgment on such appeals. In November 2000, per recommendation by staff liaison, the City Council combined the Access Appeals Board with the Building, Housing and Fire Code Board of Appeals.

The Board of Appeals shall have no authority relative to interpretation of the administrative provisions of this code nor shall the Board be empowered to waive requirements of this code.

**OBJECTIVE:**

To assist the City Council as directed and to hear appeals on an as needed basis.

**CITY OF COSTA MESA**  
**CULTURAL ARTS COMMITTEE**

**9 Members/2 Alternates**

<u>Name/Address/Telephone</u>	<u>Term Expires</u>
1. Irene Engard	April 2012
2. Debora Wondercheck	October 2012
3. Eduardo Iniestra	October 2012
4. Kathleen Eric	April 2013
5. Frank Gutierrez	April 2013
6. Monica Morita	April 2013
7. Justin Fox	April 2013
8. Anthony S. Manrique	October 2013
9. Vacant	

**ALTERNATES:**

1. VACANT
2. VACANT

**STAFF LIAISON:**

Lisa McPherson, Recreation Supervisor  
Administrative Services Department

**COUNCIL LIAISON:**

Eric Bever, Council Member

**COMMITTEE:** Cultural Arts Committee

**REPRESENTATION:** At the October 18, 2011 City Council Meeting; Council reduced membership to 9 regular and 2 alternate members (original status was 11 regular & 3 alternate members).

**PURPOSE:** The Cultural Arts Committee works with City Council to support cultural arts programs and to bring art awareness to the residents of Costa Mesa, The City of the Arts. This

Committee works to establish programs, events and information that help residents access the arts in many different venues, and through multiple sources.

**MEETING SCHEDULE:** The Committee meets on the 2<sup>nd</sup> Thursday of the month at 6:45 p.m.

### **MISSION STATEMENT**

The purpose of the Cultural Arts Committee is to enhance, promote and support our rich artistic community of Costa Mesa, the City of the Arts.

### **2011 GOALS/OBJECTIVES:**

1. Implement and maintain an Artist and Gallery Association City Website Web page (located on Cultural Arts Committee City Webpage)
  - Directory of Costa Mesa Artists (Free Membership- includes artist name; art media; email address and website info)
  - Networking opportunities for Costa Mesa Artists (meet & greet mixers at CM galleries)
  - Directory map of Costa Mesa Galleries and event advertisement
  - Networking opportunities for Costa Mesa Gallery owners (meet & greet mixers at CM galleries)
2. Continue to obtain Sponsorship donations
3. Implement "Food and Art" related event
4. Create a Sub-Committee to oversee displayed art in the City Hall Youth Art Gallery
5. Conduct 2 Juried Artist Showcases and Art in the Park
  - Incorporate Performing Art at each Artist Showcase
  - Provide a Art Broker to sell Art at Artist Showcases
  - Integrate local businesses and galleries involvement in each Artist Showcase and Art in the Park
6. To obtain measurable achievements (i.e. surveys)
7. Staff Liaison continues to monitor and promote upcoming Committee and CM Gallery/Artist events on Facebook page.

### **LONG TERM**

1. Permanent Art Gallery to display art work of Costa Mesa artists
2. Provide City Council with advice relative to issues relating to Cultural Arts

### **2010 ACCOMPLISHMENTS**

#### **1) Artist Showcase**

- Artist Showcase XIII was held at Whittier Law School (3333 Harbor Blvd) on Saturday, March 13 from 6-10pm. All art was juried and 40 artists exhibited juried selected piece(s) (72 pieces shown) of art. A featured artist was selected to use their art piece as the graphics for the flyer and allowed to display all three submitted pieces. Mesa Art and Engard Arts displayed pieces. The venue and water were donated. eVocal entertainment was utilized. Over 300 people visited the showcase.

- Over 300 artists are emailed on upcoming Artist Showcases
- Fifteen new artists were selected to show art pieces.

2) Sponsorship program was approved by the Community Foundation to assist in offsetting future events and projects cost. Brochure was designed and distributed.

3). Provide four “Art in the Park” events during the Summer Concerts in the Park series. Donated face painting, craft supplies and paints for each of the four concerts. Mesa Art donated 4 four x four display boards for participants to paint; design was created by SOY participants. Hurley donated T-Shirts for participants to purchase for \$5 to paint; \$470 was raised.

4) Cultural Arts Committee Facebook page promoted Vanguard University Theatre and Arts & Learning Conservatory productions, Engard Arts and Mesa Arts openings, Art in the Park and Artist Showcase XIII.

5). Youth Art Gallery booked for entire year

**CITY OF COSTA MESA**

**HISTORICAL PRESERVATION COMMITTEE**

**9 Members/2 Alternates**

<u>Name/Address/Telephone</u>	<u>Term Expires</u>
1. Margaret Johnston	April 2012
2. Terry Shaw	April 2012
3. Mary Ellen Goddard	April 2012
4. Melinda Lowery	April 2012
5. Jeff Mathews	October 2012
6. Bob Wakeham	October 2012
7. Christopher Ganiere	April 2013
8. Pamela G. Crenshaw	April 2013
9. Louisa T Arnold	April 2013
10. John A. McQueen	October 2013

**ALTERNATE**

1. Vacant
2. Vacant

**STAFF LIAISON:**

Lisa McPherson, Recreation Supervisor  
Administrative Services Department

**COUNCIL LIAISON:**

Eric Bever, Council Member

**COMMITTEE:**

Historical Preservation Committee

**\*REPRESENTATION:**

At the October 18, 2011 City Council Meeting; Council reduced membership to 9 regular and 2 alternate members (original status was 11 regular & 3 alternate members).

**PURPOSE:** The Historical Preservation Committee will work with City Council to preserve the history of Costa Mesa and work with the Historical Society to educate the general public about the rich history of the community.

**MEETING SCHEDULE:** The Committee meets on the 2<sup>nd</sup> Thursday of the month at 5:30 p.m.

### **MISSION STATEMENT**

The Historical Preservation Committee will work to preserve and promote the historical heritage of the City of Costa Mesa

### **COMMITTEE PURPOSE**

The Historical Preservation Committee will work with City Council to preserve the history of Costa Mesa and work with the Historical Society to educate the general public about the rich history of the community.

### **2011 GOALS:**

1. Continue to distribute Historical Site Marker pamphlets to participating businesses along Newport Blvd.
2. Complete Historical Site Markers phase II project and begin researching phase III
3. Implement interpretive "1<sup>st</sup> people" signage along the OCME train tracks at Fairview Park
4. Assessment of historical resources at OC Fairgrounds
5. Listing street names and significance of name.
6. Finalize and implement Sponsorship Pamphlet.
7. Google Goggles
8. Establish a criteria of Historical Buildings and update Historical Building booklet

### **LONG TERM**

1. Provide support to and partner with Costa Mesa Historical Society
2. Continue to support any Council issues that arise concerning Historic Preservation for the City of Costa Mesa

### **2010 ACCOMPLISHMENTS:**

1. Revised and published on the City Website (HPC webpage) electronic "Story of Costa Mesa book" activity sheets.
2. Displayed ten historical photos on the walls at the Neighborhood Community Center and create & implemented an informational pamphlet explaining each photo.
3. Researched each parks historical background and publish on the City Website (located under each parks description).

4. Retained *Mark Sauer Construction, Inc* for the Adobe renovation (restoration of existing stabilized walls; exterior walls and paint them, Kitchen walls, Adobe floor, windows and new front door).

**CITY OF COSTA MESA**  
**INVESTMENT OVERSIGHT COMMITTEE**  
**3 Members, 1 Alternate, CEO, and Mayor**

<u><b>Name/Address/Telephone</b></u>	<u><b>Term Expires</b></u>
1. Pete Peterson	April 2012
2. Thomas J. Lightvoet	April 2012
3. Terry Shaw	October 2013
4. Tom Hatch, CEO	Ex Officio Member
5. Gary Monahan, Mayor	Ex Officio Member
6. Jim Righeimer, Mayor Pro Tem	Alternate (for Mayor)

**ALTERNATES**

**Term Expires**

1. David J. Stiller	October 2013
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**STAFF LIAISONS:**

Colleen O'Donoghue, Assistant Finance Director  
 Finance Department

Judy Vickers, Revenue Supervisor  
 Finance Department

**COMMITTEE:** Investment Oversight Committee

**REPRESENTATION:** The Committee meets on a quarterly basis. The Committee consists of five members, three of which are either residents or conduct business within the City and have a background that includes experience in securities trading, financial planning or banking. The remaining two members are the City Manager and the Mayor or designee. The Committee terms are 2 years.

**PURPOSE:** The purpose of the Committee is to review the City and Redevelopment Agency's portfolio and investment strategies for compliance with the City and Agency's adopted Investment Policies. The role of the Committee shall be advisory to the City Treasurer.

The Committee shall report at least annually to the City Council with its findings and recommendations regarding the portfolio's management, investment strategies and possible changes to the Investment Policy. For fiduciary and legal reasons, members of the Committee are prohibited from recommending, directing or otherwise influencing the placement of individual investments.

**SCHEDULED MEETINGS:** Last Tuesday of the months of January, April, July, and October at 3:30 p.m.

**CITY OF COSTA MESA  
PARKS AND RECREATION COMMISSION  
5 Members**

<b><u>Name/Address/Telephone</u></b>	<b><u>TERM EXPIRES</u></b>
1. Jeff Mathews, Chair	February 2013
2. Kim Pederson, Vice Chair	February 2013
3. Dean Abernathy	February 2015
4. Ethan Tamianka	February 2015
5. Dan Vozenilek	February 2015

**STAFF LIAISONS:**

Ernesto Munoz  
Interim Public Services Director

Joyce M. Santos, Commission Secretary  
Administrative Services

**COMMISSION:** Parks and Recreation Commission

**REPRESENTATION:** Five residents of the City of Costa Mesa.

**PURPOSE:** This Commission was created to assist the City Council and various City departments with issues relating to Parks and Parkways.

**MEETING SCHEDULE:** **Fourth Wednesday on every odd month. Agenda Review at 5:30 p.m. and Regular Meeting at 6:00 p.m. (November meeting on 3<sup>rd</sup> Wednesday, no meeting in December)**

## **GOALS AND OBJECTIVES:**

- ◆ Review and recommend City's Field Use and Allocation Policy Implementation, application and changes.
- ◆ Review and approve recreation program related fees.
- ◆ Review and recommend Recreation Cost Recovery Program.
- ◆ Review and approve applications for the use of temporary lights on City-owned fields.
- ◆ Make determination on all Tree Removal Requests in accordance with the City's "Streetscape and Median Development Standards".
- ◆ Review and recommend revisions to the Streetscape and Median Development Standards.
- ◆ Review and recommend concept plans for additional lighted athletic fields in the City.
- ◆ Review and recommend concept plans for various parkway improvements.
- ◆ Review and recommend concept plans for installation of arterial street median islands.
- ◆ Review and recommend improvements to Fairview Park in accordance with City Council Policy 500-11.
- ◆ Review and recommend concept plans for improvements to various City recreation/athletic facilities.
- ◆ Represent the Parks and Recreation Commission at various City sponsored meetings and events.
- ◆ Review and approve concept plans for Smallwood Park.

## **ACCOMPLISHMENTS/CURRENT STATUS:**

Reviewed, took action and/or made recommendations to City Council on the following projects and items:

- Citywide Parkway Repair and New Sidewalk Projects
- Various plaque and/or tree donations
- Various street tree removal requests
- Proposed Capital Improvement Projects for Fiscal Year 2010-11, as they relate to Parkways, Medians, Leisure and Community Services
- Citywide Athletic Field Use and Allocation Policy
- Fees for use of various City Facilities and recreational offerings
- Reviewed requests for temporary lights per the Athletic Field Temporary Light Policy
- Fairview Park Annual Report on goals and accomplishments
- New Instructional classes within the Recreation Program
- Balearic School lease agreement updated
- Fairview Park Signage
- Parks and Recreation Chairperson Award Program
- Toured all City parks
- Concept plans for the lighting of Fields #5 and #6 at the Farm Sports Complex
- Bark Park Expansion plans; approvals completed
- Brentwood Park – approved master plan

- Brentwood Park Expansion – Participated in the opening of the site.
- Fairview Park Wetlands and Riparian Habitat, Phase I, completed
- Fairview Park – approved Bike Trail
- Commercial Use of City Parks and Facilities within Parks – Recommended to Council
- Partnership Policy – Recommended to Council
- Masterplanning of Certain NMUSD School Sites – recommend to Council
- Exhibit Historic Photographs in the Neighborhood Community Center – approved
- Joann Street Bike Trail – Approved conceptual design and planting palette.
- Lions Park Beautification Project – Approved conceptual design and recommended approval to apply for State grant.

**CITY OF COSTA MESA**  
**PLANNING COMMISSION**  
**5 Members**

<b><u>Name/Address/Telephone</u></b>	<b><u>TERM EXPIRES</u></b>
1. Colin McCarthy, Chair	February 2013
2. Sam Clark, Vice Chair	February 2013
3. Robert L. Dickson, Jr.	February 2015
4. Jim Fitzpatrick	February 2015
5. Edward Salcedo, Jr.	February 2015

**STAFF LIAISON:**

Claire Flynn  
Asst. Development Services Director  
Planning Commission Secretary

Barbara Zwart  
Recording Secretary  
Development Services

**COMMISSION:** Planning Commission

**MEETING SCHEDULE:** The Commission meets on the 2<sup>nd</sup> Monday of the month at 6:00 p.m.

**REPRESENTATION:** Representation is comprised of five Costa Mesa residents.

**PURPOSE:** The City Planning Commission derives its power from the provisions of the California Government Code. The Planning Commission has the power, by law, to act upon or recommend to the City Council: 1) the regulation of future growth, development, and beautification of the City in respect to its public and private works; 2) consistency with municipal plans to ensure that future growth and development do not impede upon sanitation, public utilities, and transportation facilities; 3) the location of any proposed buildings, structures or works; and, 4) the design and improvement of proposed subdivisions of the land. The Planning Commission also hears appeals from decisions of the Transportation Services Engineer on matters dealing with parking restrictions, traffic control devices and transportation improvements.

## **GOALS AND OBJECTIVES:**

### **Continued implementation of the following Planning Commission Objectives adopted in May 2000:**

1. To review and take action, or recommend action to the City Council, on land use development proposals based on General Plan and Zoning Code compliance.
2. To make recommendations to the City Council on Zoning Code amendments, land use policy, and adoption of environmental documents.
3. To administer a Planning Commission award program which recognizes excellence in community planning, architecture, and green building design.
4. To serve as a review authority for appeals of the Zoning Administrator's decisions.

**CITY OF COSTA MESA  
REDEVELOPMENT & RESIDENTIAL REHABILITATION COMMITTEE  
11 Members/5 Alternates**

**REGULAR MEMBERS:**

1. Arlene Schafer
2. Philip Morello (CHAIR)
3. Keith Maximillian Scheinberg
4. Christian Eric
5. Jeff Mathews
6. William R. (Bob) Wakeham
7. Diane McCardle
8. Christian Olson
9. Yvonne Rowden
10. Cambria Briggs (VICE CHAIR)
11. Robert Dickson, Jr.

**TERM EXPIRES:**

- October 2013  
October 2013  
October 2012  
October 2012  
October 2012  
October 2013  
October 2012  
October 2012  
October 2012  
October 2013  
October 2013

**ALTERNATES:**

1. Colin McCarthy
2. Jeffrey Harlan
3. Andrew Smith

**COUNCIL LIAISON:**

Steve Mensinger, Council Member

**ALTERNATE COUNCIL LIAISON**

Eric Bever, Council Member

**PLANNING COMMISSION LIAISON:**

Colin McCarthy

**CDBG CONSULTANT**

Mike Linares

**STAFF LIAISONS**

Muriel Ullman, Neighborhood Improvement Manager

Alma Penalosa, Management Analyst

Hilda Veturis, Management Analyst

**COMMITTEE:** Redevelopment & Residential Rehabilitation Committee

**REPRESENTATION:** Eleven members and five alternates: one liaison from the City Council/Redevelopment Agency, one liaison from the Planning Commission. In appointment of the members, special emphasis is to be placed to ensure equitable representation by business owners/managers and residents within the Redevelopment Project Area.

**PURPOSE:**

1. To promote community understanding of, and involvement in, the redevelopment process and activities funded by U. S. Housing and Urban Development Department (HUD), Community Development Block Grant (CDBG), and/or HOME Investment Partnership Act (HOME) funds.
2. To review the existing Redevelopment Plan for the Downtown Redevelopment Area, and to suggest possible modifications to increase its relevance and effectiveness.
3. To serve as an advisory body to the Costa Mesa Redevelopment Agency with respect to major new redevelopment activities.
4. To serve as an advisory body to the City Council on activities funded by HUD, Community Development Block Grant (CDBG), and/or HOME Investment Partnership Act (HOME) funds, in fulfillment of the City's Citizen Participation Plan.

**SCHEDULED MEETINGS:** Fourth Tuesday of every other month at 6:00 p.m.

**TERMS:** All members' terms are two (2) years; six (6) members are assigned to odd numbered years and five (5) members are assigned to even numbered years. Alternates who are moved to an incumbent's term will fulfill that term and then may re-apply as a full member.